

Amana Business Solution

Amana Business Solution is committed to providing top-notch and competitive services and solutions for foreign workers in the Middle East, Malaysia, and Europe, in line with our founding principles. We aim to become a leading hub of expertise, introducing and implementing industry best practices while adhering to legal boundaries.



■ About Company



M/S Amana Business Solution is a renowned, government-authorized recruitment agency in Bangladesh, licensed by the Ministry of Labour and Employment and Bangladesh Overseas Employment and Services LTD. (BOESL). Our license number, 1088, can be verified through the Labour Department of Bangladesh. We are also affiliated with the Bangladesh Association of International Recruiting Agencies (BAIRA).

Since 2010, we have been offering top recruitment options and a variety of employment services using a unique, scientific approach. Our experienced and dedicated team prides itself on serving clients with dignity, honesty, and a commitment to meeting specific needs. We have a strong track record of successfully recruiting for companies across the Middle East, Asia, and Europe.

■ Introduction

With advancements in science and technology, the demand for manpower is rapidly increasing. In Bangladesh, manpower significantly contributes to national income, with around 3.5 million Bangladeshis working abroad. Bangladesh is recognized as a valuable source of manpower globally.

In the financial year 2022-23, overseas employment in Bangladesh reached a six-year high of over 1.1 million, driven by increased hiring in Middle Eastern markets. However, many workers return home each year due to job loss or lack of work, with around 100,000 returning in 2022, including 70,000 from Saudi Arabia.

M/S Amana Business Solution is a leading, authorized manpower recruitment agency in Bangladesh, supplying manpower to approved countries. We are dedicated to providing top-notch recruitment and consultancy services with professional competence, integrity, and a strong management system. Our organization prioritizes the welfare of our human resources, adhering to both domestic and international legislation.



What We Do?



M/S Amana Business Solution thrives on the dedication and innovation of its employees. As the company adapts to the evolving global travel market, it has diversified its services, focusing on expanding in the International Manpower Recruitment sector. We are a leading provider of housemaids from Bangladesh to KSA and have broadened our services to include sending women as nannies and cleaners, as well as male workers to various countries. Our goal is to match qualified candidates with the best job opportunities, offering exceptional recruitment services to our clients. Our dedicated representatives directly communicate with workers, providing honest assessments for visa opportunities. We strive to set a high standard with our motivated, ambitious approach and commitment to going the extra mile for our clients.



We aim to effectively develop talent to drive long-term growth and foster lasting, meaningful connections. We are committed to earning a reputation as a reliable and invaluable organization. We are dedicated to continuously gathering pertinent insights and enhancing our skills and knowledge to achieve this.

M/S Amana Business Solution Overseas Employment aspires to be recognized as one of the most reliable and reputable global resources by delivering exceptional client services and fostering opportunities for individual employee growth and organizational efficiency



- Collaboration builds a strong, educated workforce and community, key to our success. We work closely with clients and candidates for optimal results.
- We recognize our responsibility to clients and candidates. Retention and commitment are vital for your profitable growth.
- At M/S Amana Business Solution, our consultants prioritize clients' needs, guaranteeing exceptional customer service and satisfaction.

Our Services

01

Recruitment Packages from Bangladesh: M/S Amana Business Solution offers affordable international recruitment packages from Bangladesh, committed to delivering top professional services in recruitment and management consultancy with integrity and competence.

Training & Development: We offer skill and vocational training to prepare people for work in other countries, tailoring the training to meet specific manpower needs.

02

03

Domestic and International Air Booking: We offer global air ticket booking services and can find the best flight schedules to match your needs, including budget-friendly options.

Visa Processing: We process all male and female worker visas diligently, providing support at every step from documentation to embassy submission.

04

05

Worldwide Hotel Reservation: Our hotel reservation manager can book your chosen hotel as soon as you confirm.

Transport Service: Using our recruitment services ensures timely and comfortable travel to your destination.

- Worldwide booking flights, cruises as well as rental cars.
- Ground handling services
- Incentive, Special interest groups.
- Conferences & MICE.
- Cruises worldwide & locally.
- Research about destination & transportation to secure the job.
- Meet & Assist services.
- Free Ticket delivery
- Other visa-related services.

06



Business Ethics

- **Accuracy:** We provide accurate and honest information about our services and strictly avoid deception practices.
- **Discloser:** Upon written request, we provide comprehensive details, including costs, restrictions, Cancellation policies, and service fees, for any travel service sold.
- **Responsiveness:** We promptly respond to our clients' requests.
- **Accountability:** We maintain financial honesty and transparency with our customers and employees.
- **Refund:** We will remit undisputed funds within the specified time and promptly inform the claimant of any delays.
- **Cooperation:** Our team cooperates with authorities to resolve consumer disputes.
- **Confidentiality:** We treat all client transactions confidentially and only disclose information with client permission or when required by law.
- **Affiliation:** We are Govt. a government-registered agency; there is no false affiliation about our company.
- **Compliance:** We were never convicted of a violation of any federal, state, and local laws and regulations affecting consumers.

Our Team

Shekh Rafiqueuzzaman
Chairman

Fahmida Bostamee
Managing Director

Sardar Imrul Kayes
Director (operation)

Md. Rashedul Haque
Director (Legal)

Shariful Islam
Director (Finance)

Hasanat Abu Rayhan
Director (Overseas)

Md. Abdullah
Manager (operation)

Arif Hossain
Manager (compliance)

Abdullah Farque
Executive (visa sector)

Tanvir Ahmed
Executive

Md. Sumon
Executive



■ How Can We Benefit Our Clients & Agents

Long Lasting Relationship

We prioritize long-term relationships over single deals, aiming for sustained growth. We conduct post-deployment follow-ups as part of our ongoing commitment to clients, and our pursuit of excellence is unwavering.

Better Services

We offer various services to employers and employees to maintain strong relationships and simplify the employer's role. At M/S Amana Business Solution Overseas Employment, we prioritize action. Success is seen as a by-product, not the ultimate goal. We focus on cost, quality, time, optimal quantity, reliability, and service to Achieve results.

Guarantee

We guarantee all individuals we select. If anyone is deemed unfit within 90 days, we will repatriate them at our expense after a mutual decision. We provide all guarantees according to rules, regulations, and labor laws

Trustworthy

Trust, honesty, receptiveness, integrity, and dedication are our core assets, distinguishing us in our industry. Our strong reputation and trust, both locally and internationally, are built on our service and commitment.

Experienced Team

Our experienced staff members possess deep knowledge of international industries. We collaborate closely with global recruitment consultancies, supporting them with immigration and international legal requirements.

■ MESSAGE FROM CHAIRMAN



At M/S Amana Business Solution, we are dedicated to upholding exceptional service standards in Bangladesh. Our aim is to lead the way in manpower recruitment in South Asia and to establish new benchmarks for excellence in Bangladesh's workforce sector. We are proud to say that M/S Amana Business Solution has become a trailblazer among manpower recruitment agencies in Bangladesh.

Our team consists of educated, skilled, and highly motivated individuals who specialize in evaluating the capabilities of workers bound for different countries. We guide workers in selecting the most suitable job sectors based on their qualifications, ensuring a smooth transition to their new work environments. We are immensely gratified by the trust, appreciation, and contentment of our workers, which have driven our success.

Acting as a conduit, we aid them in pursuing their aspirations and support them in realizing their ultimate objectives effortlessly. Our consistent dedication, integrity, sincerity, and commitment have earned us an outstanding reputation and a high level of trust, both locally and internationally.

With 35 years of experience in this field, I have personally witnessed the transformative impact of our efforts. In this age of advanced communication, we are able to establish global connections, propelling us to new levels of achievement. We remain resolute in our dedication to the welfare of our human resources and the remittance sector of our economy.

Thank you for your ongoing trust and support.

Shekh Rafiqueuzzaman

Chairman

M/S Amana Business Solution

Contact No: +966 555799532

E-mail: srbabu349@yahoo.com

MESSAGE FROM MANAGING DIRECTOR



This is a great pleasure to welcome you to the M/S Amana Business Solution. M/S Amana Business Solution maintains quality services in Bangladesh. Our vision is to become a Leading Manpower recruiting agency in South Asia and our mission is to be a core of Excellence by setting new standards for the manpower sector in Bangladesh. I am delighted to inform you that M/S Amana Business Solution has become one of the pioneers in manpower recruiting agencies among all others in Bangladesh.

Our organization is comprised of educated, skilled, motivated, highly competent, and well-behaved employees having dynamic personalities with experience in assessing the abilities of the workers intending to go to different countries as workers. We also assist workers in choosing a better job sector by their eligibility, so that they can cope with the real situation abroad.

It is my great pleasure to forward this message to you that the trust, gratitude, and satisfaction of the workers made us reach the pinnacle of success. We collaborate as a bridge just to help them not only to make, their dream possible but also guide them to reach their ultimate goal without any difficulties. Our rigid commitment, honesty, sincerity, and dedication have made it possible for us to earn a great name and fame with a high level of trust and reputation inside the country and abroad as well. The present era of advanced communication systems is leading us to move from one country to another, thus we have been able to touch the zenith of success.

We are uncompromisingly committed to the welfare of our human resources as well as the remittance sector of our economy.

Fahmida Bostamee

A handwritten signature of Fahmida Bostamee in black ink on a light-colored background.

Managing Director

M/S Amana Business Solution

56, Shantinagar, Monihar Classic (6th Floor), Dhaka-1217

Phone: 01897699888

Email: fahmida_amanasolutions@gmail.com

WhatsApp: +8801718286215

OUR OFFICE ASSEMBLES



Main Office Door



Reception



Management Proprietor



Ladies Waiting Room



Management



Manager Room

THANK YOU!

M/S Amana Business Solution
excels in manpower
recruitment with market
innovation and client support,
ensuring seamless success
for all.



**Let's Get
In Touch**

Our Address

M/S Amana Business Solution
56, Shantinagar, Monihar Classic (6th Floor),
Dhaka-1217 OfficeHour: 10.00 am to 6.00 pm
(Friday holiday).